



THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA
JOB DESCRIPTION

POSITION TITLE: Registered Nurse, School Health School Nurse—Exceptional Student Centers or Schools with ESE Clusters, Head Start, Full Service School Programs

JOB CODE: JJ-049

CLASSIFICATION: Exempt

PAY GRADE: 20

BARGAINING UNIT: BTU-TSP

REPORTS TO: School Principal or Clinical Nursing Supervisor Administrator of the School or Program
The Registered Nurse, School Health will report to the Clinical Nursing Supervisor for all clinical issues in accordance with the Nurse Practice Act.

CONTRACT YEAR: Ten Months and may be extended to maximum number of school-based calendar days at the discretion of principal the School Principal or Director of Coordinated Student Health Services Ten Months

POSITION GOAL:

To maintain and/or improve the health status of students thus enabling them to profit fully from their educational experiences; and promote optimum health status and lifestyles for all students through the joint efforts of the home, school and community.

ESSENTIAL PERFORMANCE RESPONSIBILITIES:

The Registered Nurse, School Health School Nurse—Exceptional Student Centers or Schools with ESE Clusters, Head Start, Full Service School Programs shall carry out the performance responsibilities listed below.

- Supervise staff as assigned in the performance of job duties.
- Apply appropriate nursing theory as the basis for decision making in the school setting:
 - a. Demonstrate knowledge of nursing theory by sharing information with peers, students, family, staff, other professionals and the community to promote health and wellness assist change.
 - b. Demonstrate application of nursing theory by through use of the most recent techniques and information, which govern actions.
- Establish and maintain a comprehensive school/health program following the guidelines of the Florida Department of Professional Regulation, Board of Nursing and School Board Policies.
 - a. Consult with school administration to establish, review, and revise procedures for a comprehensive school health program which is in compliance with federal, state and local statutes and regulations.
 - b. Assist in training, supervising, and evaluating paraprofessionals (unique aides). Determine extent of orientation, amount and type of supervision needed to comply with the Nurse Practice Act, and other legal considerations.
 - c. Assume responsibility for in-service programs for school personnel regarding health-related issues.
 - d. Establish process to identify students at-risk for physical and psychosocial problems.
 - e. Communicate student health needs to other school personnel.
 - f. Establish follow up mechanism for referral of identified students.
 - g. Complete written reports to provide continuity and accountability of the program.
- Develop individualized health plans for students using nursing process.
 - a. Collect information about the health and developmental status of the student in a systematic and continuous manner, including health and social histories; screening results; physical assessment; emotional status; performance level and health goals.
 - b. Collect data from student, family, school, personnel and health care professionals.
 - c. Use data collected about the health and educational status of the student to determine a nursing diagnosis.
 1. coordinate efforts with those of other providers and school personnel to decrease duplication of care.
 2. identify relationship between health status and the student's ability to learn.
 - d. Develop a nursing care plan with specific goals and interventions, delineating school nursing actions unique to student needs.

- e. ~~i~~ntervene as guided by the nursing care plan to implement nursing actions that promote, maintain, or restore health, prevent illness, and affect rehabilitation.
- f. Collaborate and serve as a team member with other professionals in developing and implementing Individual Education Plan (IEP's) for ESE students and 504 plans for eligible students.
- g. Monitor immunizations and core state health requirements.
- h. ~~a~~Assess student response to nursing actions in order to revise the database, nursing diagnoses, and nursing care plan, and to determine progress made toward goal achievement.
- i. ~~e~~Document diagnoses, plans, interventions, and results on the student health record.
- j. Perform and conduct follow-up on failed health screenings of students (vision, hearing, body mass index and scoliosis).
- k. Conduct health and wellness promotional events (i.e. health fairs, and health education) for students and their families.
- l. Provide resources for students and their families to access healthcare in their community.
- ~~e~~Collaborate with other professionals in assessing, planning, implementing, and evaluating programs and other school health activities.
 - a. ~~p~~articipate as a team member.
 - b. ~~a~~ct as advocate for the student and family when appropriate.
 - c. ~~i~~nclude the student in team conference whenever possible and appropriate.
 - d. ~~i~~dentify health-related needs and objectives for inclusion in the individual education plan; assume responsibility for provision of health-related procedures and treatments.
 - e. ~~e~~Cooperate with other team members and community sources of care to prevent duplication of services.
- ~~a~~ssist student, families and groups to achieve optimal levels of wellness through health education.
 - a. ~~i~~dentify needs for health.
 - b. ~~s~~erve as resource person for health education classes; and as member of curriculum committee for health education.
 - c. ~~e~~counsel students and families ~~in~~ on health-related matters.
 - d. ~~p~~romote preventive self-care strategies with school personnel.
- ~~p~~articipate in evaluation to assure quality of health services provided for students and assume responsibility for continuing education and professional development and contributes to the ~~professional~~ professional growth of others.
- ~~p~~articipate with other members of the community to assess, plan, implement and evaluate school health services and community services that include the broad continuum of promotion of primary, secondary and tertiary prevention.
 - a. ~~p~~articipate in planning for school health services within the community.
 - b. ~~p~~rovide coordination with existing systems and services.
 - c. ~~f~~acilitate the development and implementation of school health services.
 - d. ~~influence~~ Collaborate with appropriate individuals and groups ~~regarding~~ on matters related to school and community health needs.
 - e. ~~interpret~~ Define school health services needs and the role of the school nurse to the school and community.
 - f. ~~use~~ Identify community resources ~~for referral of~~ and referral services for students with unmet health needs in the school.
 - g. ~~e~~Collaborate with agencies within and outside the community to insure continuity of service and care.
- Travel to alternate work sites during scheduled work hours to perform nursing services, as needed.
- ~~p~~erform and promote all activities in compliance with the equal employment and non-discrimination policies of The School Board of Broward County, Florida.
- ~~p~~articipate ~~successfully~~ in the training programs offered to enhance ~~increase~~ the individual's skills and proficiency related to the job responsibilities ~~assignment~~.
- ~~r~~eview current developments, literature and technical sources of information related to ~~the~~ job responsibilities. ~~responsibility~~.
- ~~e~~nsure adherence to ~~good~~ safety rules procedures.
- ~~f~~ollow federal and state laws, as well as School Board policies.
- ~~p~~erform other duties as assigned by the principal of each school/center in coordination with clinical nursing supervisor.

MINIMUM QUALIFICATIONS & EXPERIENCE:

- An earned associate's degree from an accredited institution in Nursing.
- ~~Or~~
- ~~Diploma certificate from an accredited school of nursing.~~
- A minimum of two (2) years clinical nursing experience in med-surg, pediatrics or a similar nursing specialty. Requires a minimum five (5) years clinical nursing experience, including a minimum of three (3) years in pediatric clinical nursing.
- Licensed as a Registered Nurse by the Florida State Board of Nursing. License must be in good standing.
- Valid eCardiopulmonary rResuscitation (CPR) or Basic Life Support (BLS) certification, certificate updated according to the American Heart or American Red Cross Association Standards.
- Must pass Successful completion of job related test requirements, as follows:
 - a. Medication 85%
 - b. Universal Precautions 100%
- Access to reliable transportation.
- Computer skills as required for the position.

PREFERRED QUALIFICATIONS & EXPERIENCE:

- An earned bachelor's degree from an accredited institution in Nursing.
- ~~Requires a minimum of three (3) years pediatric clinical nursing experience.~~
- Bilingual skills preferred.

SUPERVISES: Employees as assigned

SIGNIFICANT CONTACTS – frequency, contact, purpose, and desired end result:

Works with school staff, students, principals, parents, and health care providers to ensure coordination of health care for students with chronic health conditions.

PHYSICAL REQUIREMENTS:

Light work: Exerting up to 20 pounds of force occasionally, and/or up to 10 pounds of force as frequently as needed to move objects.

TERMS OF EMPLOYMENT:

Salary and benefits shall be paid consistent with the District's approved compensation plan. Length of the work year and hours of employment shall be those established by the School Board.

EVALUATION:

Performance will be evaluated in accordance with Board policy.

Board Approved: 7/1/82 &

Adopted & Amended: 8/5/82

Item G-7: 11/6/86

Title Change & Revision: 6/16/92

Revised: 2/2/93

Revised: 11/15/94 &

Adopted 12/20/94

Revised & Adopted: 12/9/2003

Revised: 11/3/04; 5/24/07